YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

Late Shankarrao Gutte Gramin Arts, Commerce and Science College, Dharmapuri, Tq- Parli (V.), Dist. Beed.(M.S.)

- Name of the Head of the institution

  Dr. T.L. Holambe

- Designation

  Principal

- Does the institution function from its own campus?

  Yes

- Phone no./Alternate phone no.

  02446-254117

- Mobile No:

  9689853398

- Registered e-mail

  principalksgcollege@gmail.com

- Alternate e-mail

  sheelashinde1@gmail.com

- Address

  At. Post. Dharmapuri, Tq- Parli (V.), Dist.Beed.

- City/Town

  Dharmapuri

- State/UT

  Maharashtra

- Pin Code

  431519

2.Institutional status

- Affiliated / Constitution Colleges

  Affiliated

- Type of Institution

  Co-education

- Location

  Rural

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **Dr. Babasaheb Ambedkar Marathwada University, Aurangabad.**

- Name of the IQAC Coordinator   **Dr. Sheela Yadavrao Shinde**

- Phone No.   **9028907067**

- Alternate phone No.   **8888567676**

- Mobile   **9028907067**

- IQAC e-mail address   **sheelashinde1@gmail.com**

- Alternate e-mail address   **pandurangmamadge@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year))   https://guttecollege.com/AQAR2019-2020.pdf

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://guttecollege.com/Academiccalender2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.43**	**Oct.2017**	**30/10/2017**	**29/10/2022**

6.Date of Establishment of IQAC   **16/01/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**NIl**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   View File

9.No. of IQAC meetings held during the year   4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Significant contribution of IQAC (2020-21) The college has established the Internal Quality Assurance Cell immediately after first cycle accreditation. It always plays a catalytic role in quality enhancement of college. The IQAC had contributed significantly in academic year 2020-21 even though covid-19 pandemic lockdown. IQAC has following practices and strategies for institutionalization of quality assurance. • Preparation of Action Plan • Preparation of Academic Calendar and Formation of Committees • IQAC conducted regularly meeting • Preparation and submission of AQAR • IQAC conducted various workshop • Collect the feedback of various stakeholders The two examples' practices initiatives by IQAC are given below IQAC conducted various workshops: Due to covid-19 pandemic lockdown IQAC plays the significantly role for conducting various workshop, webinar for students and faculty. The IQAC conducted the e-content development workshop and Moodle (LMS) workshop for faculty improvement. IQAC guided to the faculty about various process to develop e-content and online teaching . Collected the feedback of various stakeholders: The IQAC collected the online feedback of various stakeholders such as students, teachers, parents, alumni, regarding college and curriculum. After collection of feedbacks the IQAC analyzed the feedback and get prepared action taken report and try to resolve all weakness given in feedback. The IQAC displayed action taken report on college website.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1.Designing and implementing Annual Plans for activities for quality enhancement.	Annual plan successfully implemented for quality enhancement
2.Implementation of innovative and best practices of each department & development of quality benchmark for various academic activities	Best practices such as Meritorious student scheme, Eco-friendly rakhi has been implemented
3.Implementation of ICT based teaching.	ICT based teaching successfully implemented
4.Focused on Student placement cell	Placement cell continuously focused on student placement
5.Encourage faculty for research activities to publish papers in quality-based journal.	The No. of research papers has been increased
6.Organization of workshops, conferences and invited talk on quality related theme.	Successfully organized workshop, conference by online and offline mode
7.Arrange feedback responses from students, parents, Alumni and Employer	Feedback of all stakeholders collected, analysed and action taken for improvement. And all feedback reports have been uploaded on college website
8.Documentation of the various programme/activities of the college.	Documentation and reports of all activities conducted has been completed and uploaded on college website
9.Prepare focused Annual Quality Assurance Reports (AQAR)	AQAR of 2020-21 has been prepared
10. To sign MOU	02 MOUs signed
11.Library Up gradation	Number of books increased in library
12.Examination Reforms	Introduction of the option to avail of computerized exam facility for the student with disabilities -Exam facility made

	available on ground/ first floor -Modification of terms of moderation.
13.Updation of college website	Website of college has been fully updated

13.Whether the AQAR was placed before statutory body?   Yes

- Name of the statutory body

Name	Date of meeting(s)
Management	26/03/2022

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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		Marathwada University, Aurangabad.
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- Name of the statutory body

Name	Date of meeting(s)
Management	26/03/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020	26/03/2022

15.Multidisciplinary / interdisciplinary

The Vision of National Education Policy is to provide high quality education to develop human resources in our nation as global citizens and the same has been well taken by our Institute. A discussion among the faculty members has been initiated on the key principles of NEP such as diversity for all curriculum and pedagogy with technological innovations in teaching and learning, encouraging logical decision making and innovation, critical thinking and creativity. Students have choice to choose their preferred options from the range of available programmes offered by the college. All the courses offered by college are Choice Based Credit System (CBCS). Few of them also include value based and environment-based subjects. All programmes are designed in such a way that students get maximum flexibility to choose elective courses offered by our university, SWAYAM and the courses of the Government of Maharashtra like Career Katta which has 50 different online courses for students.

16.Academic bank of credits (ABC):

Provisions of Academic bank of Credit proposed in the draft of NEP to facilitate multiple entries and exit points in their academic programmes. This is an innovative idea to earn and

deposit credit through completed programs and courses. By these students will able to earn credits and get the programme completed. Regarding the implementation of Academic Bank of Credits, the institution has started registering students in Digilocker to get Academic Bank of Credit Account of Government of India from academic year 2022-23. Our university has started Choice-based credit system (CBCS) for its programmes from academic year 2022-23 and it will be implemented gradually for all years. For monitoring ABC, proper technical support system has been created in our college.

17.Skill development:

Skill development as a part of education is indeed important to establish a strong foundation for a thriving future. Self-awareness, excellent communication skills, problem solving and critical thinking capabilities are some of the important benefits of learning through a well-rounded curriculum. A skill-based education system ensures that students are not just learning theoretical knowledge, but also different soft skills and life skills. The main objective of the Skill India programme is to provide adequate training in market relevant skills to youth. It also aims to create opportunities for the development of talent within the country and improve the overall scope and space for underdeveloped sectors. This advanced system will also help them learn how to manage themselves and be productive. For skill development, college runs job-oriented subjects like Commerce, Chemistry, Physics, Mathematics and Computer Science; Certificate courses like Spoken English Course and GST etc. Online courses with Government of Maharashtra like Career Katta which has 50 different online courses for students. Also, the college has taken initiative to start Incubation Center to create awareness of Start-Ups. The Incubation Center organizes expert lectures of businessmen to incubate the students' business ideas. It guides students regarding starting new business, provides information about funding agencies. Many students got benefit of this Incubation Center and have started their business. College also organizes training of students for development of soft skills.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The preservation and promotion of India's cultural wealth must be considered a high priority for the country, as it is truly important for the nation's identity as well as for its economy. In this regard teaching in Indian languages is important. Regarding the adoption of Indian languages, the college offers

various Indian languages like Marathi, Hindi and Urdu as second languages in degree programmes. Our students are mostly from rural & remote places and therefore, they need to be taught in Marathi language to understand the concepts of the subject. As students find it difficult to understand the concepts of science subjects in English, so our faculties explain them in Marathi. Cultural awareness and expression are among the major competencies considered important to develop in students, in order to provide them with a sense of identity, belonging, as well as an appreciation of other cultures and identities. It is through the development of a strong sense and knowledge of their own cultural history, arts, languages, and traditions that students can build a positive cultural identity and self-esteem. For this our college organizes annual social gathering and students are motivated to participate in Youth Festivals organized by University. All the participated students are trained to perform the activities like Bharud, Lavani, Koli Dance, Folk Dance, Patriotic Songs, Classical and Traditional singing etc. covering multiculturalism and representing unity in Indian diverse culture. For online education, SWAYAM and the courses of the Government of Maharashtra like Career Katta which has 50 different online courses are made available for students and they are always motivated and inspire to participate in the courses as per their choice and interest.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The objectives of OBE mentioned in the NEP are Competency, Standard, Benchmark and attainment of targets. The Outcome-Based Education (OBE) is a student-centric teaching and learning methodology in which the course delivery, assessment are planned to achieve stated objectives and outcomes. It focuses on measuring student performance i.e. outcomes at different levels. For Outcomes-based Teaching and Learning (OBTL) curriculum is designed by the university for teaching and learning that helps to focus on first identifying the intended outcomes or goals of a module or programme and then aligning teaching, learning, and assessment to maximize the likelihood that students achieve those outcomes. The College also makes an effort to understand that a pursuit of knowledge is a life-long activity and to acquire positive attitude and other qualities which will lead students to a successful life. To interpret, analyze, evaluate and develop responsibility and effective citizenship is one of the programmes outcome of the students. Regular class tests, tutorials, assignments, projects, group discussions, presentations, seminars, etc. are conducted by all the departments and to give

justice and monitor over all these things a separate monitoring committee has been formed. Every department has displayed the POs and Cos on the website of the college and accordingly we conduct courses and different aforesaid activities.

20.Distance education/online education:

Keeping in view the convenience of the student, the various technological tools used by the faculties especially during the pandemic lockdown are Google Classroom, Zoom, Google Meet, Microsoft Team using videos as teaching and learning aids, Group collaboration on WhatsApp and interaction and assignment and revision as well as the assessments have been conducted are some of the institutional efforts towards blended learning. Besides, webinars have been organised by various departments. Some faculty members have created their YouTube channels and uploaded quality e content based on the prescribed syllabus over there for the students.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**3**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**786**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**341**

File Description	Documents
Data Template	View File

2.3	**191**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1	**30**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**30**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**20**
Total number of Classrooms and Seminar halls	
4.2	**500000**
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	**12**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In the beginning of academic year, the academic calendar is

prepared by IQAC of college and communicated to all departments, is placed on notice board for students as well as kept on website of college. The teaching plan preparation decisions are made in the first IQAC meeting. The convener of academic planning committee informs all department heads for preparing annual teaching plan. The IQAC advises the convener of academic planning and monitoring committee and time table committee to collect teaching plan from heads of all the departments. The IQAC coordinator advises all departments to implement teaching plan throughout the academic year. The time table committee prepares the master time table as per the workload of each department and communicates to IQAC, students and all departments in advance. Due to impact of Covid-19, the online learning management system such as Google classrooms, Google Meet, Microsoft Teams, Zoom etc. learning platform are used for effective delivery of curriculum to the students. The internal examination like class tests, assignments, university final examination, and practicals are taken on online platform. The IQAC assured effective curriculum delivery through continuous monitoring. After the end of academic year, the syllabus completion report from each department is submitted to academic planning and monitoring committee. During the Covid-19 pandemic situation all the faculties have effectively conducted lectures and examination on online platforms like Microsoft Teams, Google Meet, and Zoom.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The academic calendar is very useful document, which contains the tentative dates of: internal and external semester examinations, co-curricular and extra-curricular activities, end of term and vacation period, to guide the teachers and students.
- Dr. Babasaheb Ambedkar Marathwada University, Aurangabad uploads the annual calendar at the beginning of every academic year on its website with broad details of major academic events. In accordance with these details, our institution's academic calendar is prepared by Academic Planning Committee and IQAC.

- The institution has a vibrant culture of instilling inquisitiveness and scientific temper among the students through number of activities which are declared in advance to the students through the Academic Calendar. Institutional academic calendar is made available to all stakeholders at the institution website as well as, it is included in the prospectus.
- Academic Activities- The faculty and students get a lucid picture of the activity schedule and adhere to the calendar. It facilitates planned coverage of syllabus.
- Continuous Internal Evaluation (CIE) is carried out by objective as well as subjective manner of assessments. Different methods followed for CIE are assignment, quiz, open book test, tutorials, seminars, case studies etc.
- Co-curricular Activities-Activities such as Science Exhibitions, Educational Games, competitions, fests, field visits, study tours, guest lectures, industrial visits and Prize Distribution Ceremony are also planned and mentioned in the calendar.
- Extra-curricular Activities -Different sports and cultural events, Arts Circle activities and competitions, Yuva Saptah, Social gathering: Vividha ,Alumni Meet also have reserved slots in the academic calendar.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

20

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Educational Institution, being a very important part of society; has a major role to play in handling cross cutting issues. As colleges are developing the youth of the country, our curriculum of some regular courses tries to address issues related to Environment, Sustainability, Gender and Professional Ethics while some value added courses aim to inculcate social, human values, thereby leading to the holistic development of students.

The curriculum of Commerce department try to raise the students general awareness on the ethical dilemmas at work place. It presents the concept of Corporate Social Responsibility and explore its relevance to ethical obligations and ethical ideals present in the relationship between employers and employees. College has also organized various personality development programs through placement cell to make a responsible and good citizen of a nation.

Our NSS programs also handle different environment conservation activities

Political Science subject have a unit on 'Feminism' that emphasized on Gender and Gender equality.

Sociology department conducted various educational programs within the deprived classes of the society like 'Tribal Handicraft Exhibition', where tribal society is encouraged to sell their handmade articles and exhibit their talent.

our college has cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics integrated into the curriculum.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

595

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

309

File Description	Documents
Any additional information	[View File]()
Institutional data in prescribed format	[View File]()

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

247

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Most of the students admitted in our college are from rural areas. So, it needs to be classified them as slow learners and advance learners. At the beginning of academic year slow and advance learners are identified by various methods such as HSC marks, class tests, performance in previous university examination, and students' interaction in class. The college conducts remedial coaching for slow learners as per separate time table. The college teachers provide special programmes for advanced learners such as seminars, workshops, conference, field visits, study tours, essay competitions, etc. Our college has student mentoring system for both; slow and advanced learners. The main purpose of the system is to bridge the gap between the teacher and the student to maintain better environment in the college. A mentor is a full time teacher of the college. Each mentor is assigned a group of 20-22 students i.e. mentee. At the beginning of the academic year, mentor conducts a meeting with them and informs them about the regulations of the affiliating university.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
786	**30**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our college employed following methods to make learning effective.

Experiential learning: The students are motivated to participate in the activities like poster presentation, seminars, fermented food fair, etc. where they learn the things by doing on their own. The College focused on experiential teaching learning techniques through online mode due to Covid-19. In order to create awareness among students and have experiential learning, students participated in various extension activities such as Covid-19 Vaccination, AIDS Awareness Day, Blood Donation Camp, Road Safety Awareness, Farmers Suicide Survey etc. by following rules and guidelines of Covid-19 given from government time to time.

Participative learning: This is also effective learning method for students. The students get information by participating in the activities such as group discussions, project work, field visits, etc. In academic year 2020-21 due to Covid-19 pandemic the students were almost participated through online mode in essay competitions, seminars, national event celebration, birth anniversary celebration, etc.

Problem Solving Method: This method promotes critical thinking, creativity and scientific temperament. The students are expected to observe, understand, analyze and find solution that lead to a holistic understanding of the concept.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

During the latest academic year, the lockdown was deployed due to Covid-19. The faculties had conducted online lectures and

examination by using online platforms like Microsoft Teams, Zoom, Google classroom, Google meet etc. The lectures were recorded by various software apps. Many teachers have their own YouTube channels where the teachers have prepared e-content on their subject topics and uploaded them on their YouTube channel and shared the links with their students on Google Classroom, WhatsApp group Telegram. Our faculties have prepared notes, PPTs, videos on the subject topics and created their weblinks and QR Codes and uploaded them on our college website and also shared them with the students. ICT enabled teaching methodologies are being used by all faculty members of our college. The college has ICT Facility in four classrooms. The college teachers effectively use ICT tools for effective teachinglearning on online platform as well as offline.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has performed internal evaluation process as per the norms and guidelines of the parent university. Due to Covid-19 pandemic the Internal Examination was conducted in online mode through Google forms. Practical Viva Voce Exam. was taken through Zoom online platform. Some departments have adopted new techniques i.e. Google Classroom through which online assignments are given and evaluated. In addition to this, regular class tests are conducted. Department-wise seminars, PPT presentations, MCQ tests, home assignments, poster presentations, group discussions are arranged to promote curricular activities. The teachers after completing a unit take unit tests or make questionnaires for the students regarding the studied unit(s). In each semester college arranges a schedule of assignments to be given to all students in all courses. Within the curriculum of the university under CBCS (PG), the college has to arrange the internal assessment which covers 20 marks (10 marks in each paper). The marks here are given on the basis of internal examination, tutorial and percentage of attendance in the classes.

The marks obtained in this assessment are forwarded to the University to be added in the final result. Thus the college has made a continuous arrangement to engage the students towards their curriculum.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.guttecollege.com/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The internal examination grievances such as marks entry problem, absence, etc are firstly redressed by respective head of the departments. The internal assessment like assignment submission, class tests, seminars, projects, and practical viva voce exam. related problems are resolved at college level in respective departments. The problems related to student's internal marks or absentees due to problem in examination online portal are resolved by college examination officer and are communicated to university examination section immediately. The grievances related to external examination like absentee in paper, wrong mark entry, hall ticket issue, mistake in name and subject are resolved by

college examination officer. In lockdown due to Covid-19, the external theory examination question papers were set at the university level and the examination was conducted at college level. The question papers were sent from the university to the Principal/Examination Officer's mail. The Google Form links for university practical viva voce exam were created by examination cell and shared them to students as per the time table through respective head of the departments. All the problems related to online examination were solved by the IT Coordinators of the college especially appointed for the online examination.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college is affiliated to Dr. Babasaheb Ambedkar Marathwada University, Aurangabad and follows the curriculum prescribed by the university. The curriculum designed of each subject is outcome based. All Programme Outcomes (POs) and Course Outcomes (COs) have been displayed on college website for the information of various stakeholders. The Programme Outcomes and Course Outcomes are intimated to students and parents at the time of admission. During the first lecture teachers provide the Programme Outcomes and Course Outcomes and various opportunities after completion of the Programme. The feedback of various stakeholders such as students and teachers are taken every year about the curriculum and action taken report is prepared by IQAC and displayed on college website. The various activities related to Programme Outcomes like competitive examination guidance for students were conducted through online mode. This activity was conducted by competitive exam guidance cell.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The method employed for the evaluation of Programme Outcomes and Course Outcomes as follows. The evaluation is carried out through internal and external examination. The formative assessment process is carried out which includes unit tests, assignments, class tests, seminars, and projects. The academic progress of students is monitored by each teacher as well as head of the department. The summative assessment includes university theory examination and practical examination Attainment of Programme Outcomes includes employability and progression to higher education. After result declaration each department analyzes the results of the students and intimates them for the further improvement. The college organizes various extension activities through NSS to get outcomes like social awareness, skill development among students. The Programme Outcomes and Course Outcomes are evaluated through other methods such as performance in curricular and co-curricular activities. These activities include seminar, project, quiz competition, poster competition, essay, etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://guttecollege.com/programmeoutcomes/2020-21

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://guttecollege.com/list of programmes and appeared final year students/2020-21

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://guttecollge.com/SSS/2020-21

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIl

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	*View File*
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

03

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	*View File*

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

90

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	*View File*

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

6

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

There is lack of awareness about health, cleanliness, and diseases among the social community and villagers due to ignorance. One of the objectives behind it is the holistic development of the students, to be aware of the social problems, to be sensitive about the society and to be socially aware. The college organizes various extension activities every academic year through NSS in neighborhood community for their empowerment and eliminating ignorance. The NSS collaboratively works with government body, non-government agency, and different departments of the college. It has greater impact on students and society. Our NSS unit and their volunteers actively participate in Blood Donation Camp, AIDS Awareness Campaign, Road safety Awareness, Hemoglobin testing camp, Covid-19 Safety Measures, Voters' Awareness Programme, Environment Awareness, Tree Plantation, etc. These activities made positive impact about social awareness, health awareness, community hygiene, social issues like gender disparity, etc. By participating in extension and outreach activities students develop social thinking, critical thinking, development of leadership, etc. These activities help them to become good citizens in society.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

`NIL`

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	<u>View File</u>
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`12`

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<u>View File</u>

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`200`

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	*View File*

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	*View File*
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	*View File*

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate infrastructure facilities such as classrooms, laboratories, auditorium, reading room in library, computer lab, girls' common room, ramps (for physically challenged students) with ICT facility to conduct lectures. The college has prepared online video lecture recording facility in computer lab during covid-19 Pandemic. The college has ICT tools facilities such as recording stand, mike, and white board. The college has broadband internet connectivity with 10 mbps speed. The library has one reading room with capacity of 50 students and 10 faculties. We have laboratories (Physics, Chemistry, Zoology, Botany, Math and Computer) which are fully equipped with instruments. The computer lab of the college has adequate computers with printer facility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.guttecollege.com/academics/procedurespolicies.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- **Facilities for Cultural activities**

The cultural committee is established in the college for smooth conduct of programmes. The college has excellent auditorium hall with dimension 40 x 50 feet for cultural activities having 100 seating capacity. The college has sound system, mike and projector in auditorium for any event. Also, we have 'Open Air Theatre' facility for the conduct of cultural programmes. There is separate hall for yoga & meditation which is sometimes used for the celebration of birth and death anniversaries of national heroes, scientists, players, social activists, etc. The department of Physical Education is fully equipped with indoor games facilities such as Table Tennis, Carrom, and Chess. The outdoor facilities include Kabaddi, Volleyball, Long Jump Pit, Kho-Kho Ground, Running Track, Cricket Ground, Gymnasium. The Principal, the Director of Physical Education regularly motivate students for playing various games.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is the learning resource of college fully automated
through library management system software (Cloud Based ERP CCMS).
The college library is fully automated from the year 2019-20. The
library management software consists of modules like Book
Accession, OPAC, Catalogue, Administration, etc. The status of
book can be easily found out. All books are equipped with bar-
coding and accession is performed by library software. In library,
sufficient computers with broadband internet connectivity are
available. The library has collection of various reference books,
text books, journals, magazines, and newspapers.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the A. Any 4 or more of the above
following e-resources e-journals e-
ShodhSindhu Shodhganga Membership e-
books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File]

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

35

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has upgraded internet connection bandwidth. In last academic year bandwidth of internet was 5 mbps speed. It has been upgraded in academic year 2020-21 from 30 mbps to 40 mbps. The high speed BSNL Internet Wi-Fi facilities are available for teachers, office staff, and students. Due to Covid-19 pandemic the lectures were conducted through online mode. So, for that purpose the internet speed has been upgraded for easily projection of video lecture to the students in online teaching learning process. In academic year 2020-21, the college has upgraded the IT facilities such as Internet bandwidth speed, website designing and development, teaching learning software i.e., computers, printers with scanner and photocopier.

File Description	Documents
Upload any additional information	[View File]
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

20

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a simple policy and mechanism for maintenance and upkeep of the infrastructural facilities. The Physical facilities are maintained by college administration with the help of supervisors. Optimum working condition of all properties/ equipment's on campus is ensured. The principal confers the

management for maintenance of buildings such as repairs, coloring internal roads etc. The management allocates the budget from the available financial resources. The college takes care for optimal allocation and utilization of the yearly budget for maintenance. • The college utilizes its physical infrastructure maximum by operational time table made for maximum use of utilization. Class rooms are cleaned by supportive staff. The principal and administrative office, ladies room, washrooms, common room, toilet etc. are cleaned on daily basis. • Sport facilities: The College has developed play grounds like Basketball, kabaddi, Khokho, Handball, cricket, etc. for games.

Laboratories: There are seven laboratories in the departments of Chemistry, Botany, Zoology, Physics, Computer, Geography etc. All the labs are well equipped with required scientific instruments. The college arrange providers and suppliers for the services of calibration and repairs of various equipment's in laboratories.

.• Library: The books are issued to the student and staff on their library cards. The library is open for 8 hrs. on all working days. Students and teachers can access books online with the help of SOUL software. INFLIBNET online portal is available for faculty.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`00`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

`D. Any 1 of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

As per the guidelines given in the new University Act of Maharashtra government Student Council elections were not held and hence Student Council was not formed. However, at institutional level, subjectwise associations/clubs were formed. The student representatives are nominated on various Academic and Administrative Committees of the Institution like Internal Quality Assurance Cell (IQAC), Anti Ragging Cell, Women Empowerment and Library committee, Cultural Committee, Sports Committee, NSS and NCC. Students attend meeting regularly but during the last year due to Covid-19 Pandemic students participated in the meetings virtually.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association has always been connected with the regular students, teachers and non teaching staff to exchange views on different aspects of the college and its development. The purpose of an association is to foster a spirit of loyalty and to promote the general welfare of our college. It exist to support the parent goals and to strengthen the ties between alumni, the community, and the parent organization. The Association contributes in academic, curricular and society outreach programmes conducted by the college. The meeting of executive body of Alumni Association is held once in a year. The executive body of alumni association discusses on various topics like overall development of the college, registration of new members in Alumni Association. The executive body of Alumni Association also discusses about arranging various programs in near future like fund raising programs/events, books donation, guidance to students. The students who completed the graduation from college are eligible to register as a member in alumni association.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

```
Vision Statement:

We aim to be acknowleged as a college of first choice for
excellent and accessible undergraduate education dedicated to
serving its surrounding communities through intellectual,
cultural, technological and professional contributions. We aspired
to be known as an institution whose members share a passion for
teaching and learning, an abiding commitment to innovative
findings through research and creative activity and maintain a
strong sense of responsibility and accountability towards society
and the nation at large.


Mission Statement:

Our goal is to create and develop 'Modern' youth as responsible
citizen with multidimensional personalities by inculcating among
students a blending of cultural awareness, compassionate and
progressive attitude, scientific insights and time-tested
traditional values.


The college is governed by Jai Bhagwan Sevabhavi Sanstha,
Dharmapuri, founded in the year 1999 by Shri. Shivajirao Gutte.
Jai Bhagwan Sevabhavi Sanstha is headed by a dynamic leader. He
takes keen interest in introducing challenging courses as per the
demands of changing time. He motivates and encourages faculty
members to undertake research activities and organize and
participate in the activities which help to update the knowledge.
The management, Principal of the college and faculty members work
together for effective implementation of the policies. Qualified
staff is appointed and best infrastructure is provided to impart
quality educational facilities to the students.


An initiative was taken along with other lead colleges for forming
a Cluster of IQAC Coordinators.
```

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Management trust on decentralization and participative functioning of the College which may reflect in the following.

a) At the end of every academic year the Heads of different departments of the college prepare prospective workload for the next academic year on the basis of current student strength. The Head of the institution then seeks approval for the same from the management authorities. Recruitment procedure of additional staff is planned accordingly.

b) Admission committees are formed every year in order to smoothly conduct admission procedure of different courses and classes of different faculties. Senior faculty members along with office administrative staff members are included in the committee. Periodic meetings are arranged for proper coordination and sharing information. Committee members go through the rules of admissions and help students to select the proper subjects and course. They give the information to the students about career options and conduct the counseling session if required. They verify the admission form and provide guidance to the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

At the beginning of academic year 2020-21, the action plan was prepared by IQAC under the guidance of Principal and approved in the first IQAC meeting. We have prepared perspective plan and we work accordingly towards its fulfillment. We have started

Certificate Course in Bio fertilizers, Yoga & Meditation. We have focused more on ICT based teaching learning this year due to Covid-19 Pandemic. Nearly all the departments have organized workshops, webinars, seminars and conferences through online platform due to Covid-19 pandemic. The quality research has been carried out by our facultoes. Social activities have been carried out through our NSS and Cultural units. In academic year 2020-21 we have successfully conducted the various programmes in online/offline mode.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is governed by Jai Bhagwan Sevabhavi Sanstha, permanently affiliated to Dr Babasaheb Ambedkar Marathwada University Aurangbad. Administrative Setup: The Chairman of the governing body entrusted with the power of designing policies and taking decisions for smooth functioning of the college.

Internal Quality Assurance Cell (IQAC): The IQAC is considered as the think-tank of the college. It comprises of the Principal, Co-Ordinator and teachers. All academic, curricular, extra curricular, extension and developmental activities come under the purview of the IQAC.

Academic Administration: The Principal is assisted by Vice Principals followed by the Heads of the departments and faculty members. For official matters, the Registrar is assisted by the Senior and Junior Accountants, clerks, and support staff. At the department level, the organization includes Heads of departments, faculty members and non-teaching staff. The Librarian is the head of the Central Library and is assisted by the Assistant Librarian, Library clerks and library attendants. Academic Planning Committee chalks out a detailed Academic Calendar, the other committees work in perfect synchronization for overall student development and qualitative and quantitative growth of the institution. Recruitment of teachers is carried out meticulously by screening

of applications and Interviews conducted by a panel of experts.

Promotional policies: Promotion of teachers is based on the Career Advancement Scheme (CAS) of the UGC and Government of Maharashtra. The promotion of nonteaching staff is carried out as per the Government of Maharashtra norms

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The teaching staff is granted duty leave to participate in various UGC-MHRDC sponsored courses such as Orientation Programmes, Refresher Courses, Short Term Courses, FDP, conferences, workshops, seminar etc. Teaching and non-teaching staff is granted different types of leaves such as casual leave, medical leave, and maternity leave as per the state government, university statues and UGC norms. The indoor and outdoor sport facilities are provided for teaching and non-teaching staff. Teaching and non-teaching staff is provided financial assistance for college work,

university official work, etc. The parking area is provided for all staff members vehicles. The college acknowledges the academic and non-academic achievements of teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File]()

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File]()

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Every academic year all faculty members maintain the record of their academic performance, co-curricular and extra-curricular activities through appraisal system. UGC norms are followed while maintaining the record. The PBAS pro-formas with supporting

documents are submitted to IQAC office at end of the academic year. The pro-formas are given by the UGC. It includes teaching, administrative work, ICTteaching-learning method, research publication, etc. The IQAC guides to fill up appraisal forms and monitors from time to time. IQAC evaluates the appraisal forms of all faculties. The performance appraisal system for non-teaching is carried out through Confidential Report. The confidential report is also taken from the teaching staff at the end of the academic year and is evaluated by the Principal.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

College has separate mechanism to ensure financial discipline. Parent society has created separate post "VISITOR" to monitor financial transactions. Each payment voucher is signed by accounts office, Principal and Visitor. Internal auditor checks whether all funds received from various funding agencies are utilized as per guidelines and utilization certificate is sent to respective agency. Report of internal audit is sent to parent society every six months. Internal auditor is changed every six months. External audit is done annually after completion of financial year. External auditor is also appointed by parent society. External auditor checks 1. Purchase register and dead stock register 2. Library records and accession register. 3. Receipts and payments College receives grants from University Grant Commission, Department of Science and Technology and other funding agencies. External auditor checks whether proper procedure is followed for utilization of grants as well as whether expenditure is allowed under particular head and its limit. Queries raised by auditor are duly clarified and no queries remain pending till date

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College raises its funds through various resources such as fees from students, Salary grant received from government foe aided staff.Endowment Scholarships from alumni are also source of funds for college. Purchasing Committee takes decision of purchase of capital equipments. Well defined procedure is followed for purchases. Committee reviews quotations given by vendors thoroughly and final decision is taken on the basis of comparative analysis. College has building committee which authorizes infrastructure development or creation of permanent structure at campus. Every year budget is prepared taking into consideration requirements of each department, office and various committees. Budget is presented before parent society and approved by same. Utilization of budgeted amount is closely monitored. Special permission is required for non-budgeted expenditure

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the institution is constantly working on the quality improvement in various areas. Under the aegis of IQAC the Academic Planning Committee prepares a detailed academic plan for each academic year and ensures optimum utilization of the available infrastructure. Academic Calendar is prepared and uploaded on the institutional website.

Practice-1 : e-governance IQAC has focused on the implementation of e-governance in the areas like Planning, Administration, Finance and Accounts, Admission Process, Examination and Evaluation. All computers of the college are connected through LAN. The information and details provided in all respective folders on this server are later procured for many official purposes like drafting of magazine reports, annual reports, higher education reports, submission of AQAR and preparation of SSR etc.

Practice-2 : Human Resource Development IQAC initiates Capacity Buidig Programmes for teaching and administrative staff throughout the year. For teaching faculty efforts are taken for enhancing knowledge from domain area. Awareness about research based padagogies is generated thorough workshops and interactive discussions. IQAC tries to involve extra mural support by roping in professional bodies for MoUs.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has a functional IQAC setup as per norms that includes Teacher Representatives, Members from Management, a representative of Administrative Staff, one nominee each from Local Society, Students, Alumni, Employers, Industry and Parent. IQAC has constituted a feedback committee which seeks feedback regularly from all stakeholders. Based on the feedback an action is taken in the form of a communication to the concerned teachers and the teachers are suggested to conduct bridge courses, add-on courses and remedial courses and to use ICT based teaching methods to improve the teaching learning process. IQAC organises departmental presentations and discussion sessions to share and exchange the various teaching methodologies adopted. IQAC also organises training sessions for defining learning outcomes and also for its attainment. Every teacher is expected to submit a work done report periodically on teaching learning process and co-curricular and extracurricular activity. Every year teacher is expected to fill annual Performance Based Appraisal Form which IQAC scrutinises for API verification

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has organized webinar on occasion of International Women's Day on 8th March 2021 through online platform Zoom. The programme arrangement was done by Women Empowerment Committee of college. For this programme Dr. Mrs. Munde S.D. and Mrs. Jayabhaye S.D. had given speech on women empowerment. She talked on 'Inclusion of Women in Economic and Social Development for Gender just Society'. Total 50 students participated in the programme. She had focused on 'Women in Leadership: Local to Global'. She has stressed on how women have been denied the leadership in all areas of life since ages and how women also have leadership qualities which can be seen in different key positions occupied by women all over the world. She also talked about the basic rules that men should know and how they can protect their beloved ones. Girls got inspired by the lecture, and they also got detailed understanding regarding the topic. Thus, our motto to undertake co-curricular activities regarding the gender equity and sensitization got fulfilled. Specific facilities provided to girl students:

Safety and Security:

The college has installed CCTV cameras in college premises in various places.

The helpline numbers for assistance are displayed in college premises for girls

Common Room facility:

The college has one common room facility for girls/ladies

Counseling:

The college has separate Women Empowerment Committee

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Eco Club of the college organised a lecture for environmental consciousness and sustainable development. - Three tree plantation programmes at our college and nearby villages were also organised. NSS unit organized Tree plantation in the Adopted village and college campus.

Solid waste management: In this regard institution segregates degradable waste like plant leaves and non-degradable waste like paper/plastic waste. Biodegradable waste is utilized in the small vermi-compost plant and microbiological degradation pits in the institution with production capability of 35-40 Kg of compost manure.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

As per the norms and directions of the government, the college regulates the admission process of the students. Institute

facilitates admission to the students of all castes and religious diverse groups. Institute has 480 seats available for admissions in B.Sc.,B.A.& B.Com The seats are allotted in different categories such as OPEN, OBC, SC, ST, etc. as per government reservation policy. All the admitted students belong to different communities, classes and socio-economic groups. The Institute maintains Hindu- Muslim harmony. All the discriminatory practices based on social and economic diversities are prohibited in the institute. In all the programs which are being celebrated and organized in the college there is participation of students from different socio-economic classes. Institute is also intolerant towards gender-based discrimination. And thus, institute stands tall in providing an all-inclusive environment. The college has established different cells that look after the issues, needs and problems of students. The main objective of these cells is holistic development of the students irrespective of class, caste, gender, and religion.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institute celebrated the Constitution Day on 26th November 2020. This programme was a collaborative initiative of NSS and Late Shankarrao Gutte Gramin ACS College. In this event, all staff members along with students read the Preamble of the Constitution. The programme was guided by the Principal Dr.Holambe T.L. The Institute also celebrated International Human Rights Day. This programme was a joint activity of NSS. The event was celebrated on 10th December 2020. In this program Principal Dr. Holambe T.L mentioned that India is one of the largest democracies in the world. The Voting Awareness Program was organized by the NSS Unit of the College on the occasion of National Voters Day on 25th January 2021 to increase the turnout of votes in the elections. Voting is the first duty of every citizen to strengthen democracy. To increase the importance of voting percentage of the college students who have completed eighteen years as well, the rally was organized in the village under the guidance of Dr.Holambe T.L. In addition, a poster competition was organized by NSS for the

college students on the occasion of National Voters Day. To inculcate the constitutional values among college students the university has introduced the paper of 'Constitution of India' from the last academic year, 2020-21.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The IQAC prepares academic and event calendar at the beginning of academic year. The college has celebrated different days as per event calendar of the college. The different days had been celebrated in offline/online mode even through Covid-19 pandemic. The college has celebrated days such as Teachers Day, Ozone Day,

Blood Donation Day, Mahatma Gandhi Birth Anniversary, National Integration Day, Anti-Poverty Day, Jagdish Chandra Bose Birth Anniversary, AIDS Day, Mahaparinirvaan Din, International Biodiversity Day, Savitribai Phule Birth Anniversary, National Voters Day, Republic Day, Anti-Leprosy Day, Shiv Jayanti, Marathi Bhasha Divas, National Science Day, Women's Day, World Water Day, World Health Day, World Environment Day, Jijau Saheb and Swami Vivekanand Jayanti, Independence Day, National Sport Day, Swami Ramanand Teerth Birth and Death Anniversary, Marathwada Mukti-Din, University Foundation Day, University Namvistaar Din, etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Competitive Examination Guidance Centre.: To provide academic facilities to the students aspiring for civil service examinations. To develop good administrators. To make them competent to attend competitive exams. To create awareness among students about their social and civil responsibilities. To help learners make appropriate and realistic career choices and career direction. To conduct competitive exam at college level.

Blood Donation camp: Blood donation is one of the most significant contribution that a person can make towards the society.

Tree plantation:

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Strengths:- 1. B. Sc. admissions are on merit basis. 2. Teachers are well qualified and devoted. They are actively involved in research activity. 3. To facilitate the Student and Teachers in their learning Library is equipped with number of books and journals. 4. The library is semi-automated and provided with internet facility. 5. NSS Unit for 200 students with Two PO is functional in the college. 6. Remote Access and N-list is available in the collage. 7. Playgrounds are available in the campus. 8. Ph.D. Guidance is given in Maths, Botany and Zoology. 9. Science Laboratories are well equipped with the support of financial assistance by UGC. 10. Our college takes pride in initiating Teacher evaluation by students from current academic session i.e. 2017-18. 14. Language laboratory is available in the College. 15. Parent Scheme is introduced for needy Student under Teacher-Socio- Responsibility. Weaknesses:- 1. College does not have Hostel facility. 2. Lack of modern classroom facilities. Opportunities: - 1. The institution is in rural area. 2. Strategic priorities and initiatives to enhance faculty excellence. 3. Enhancement of research activities. 4. To create a model institution catering quality education to the students in the rural area. Threats: - 1. If the college does not get proper infrastructure the good students can move to district level colleges. 2. Competitive ability may decline if student does not get proper facilities. 3. Improving employability of graduates may decline if student does not get proper guidance. 4. Learning outcome of the students may decline if student does not get proper facilities.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

In the beginning of academic year, the academic calendar is prepared by IQAC of college and communicated to all departments, is placed on notice board for students as well as kept on website of college. The teaching plan preparation decisions are made in the first IQAC meeting. The convener of academic planning committee informs all department heads for preparing annual teaching plan. The IQAC advises the convener of academic planning and monitoring committee and time table committee to collect teaching plan from heads of all the departments. The IQAC coordinator advises all departments to implement teaching plan throughout the academic year. The time table committee prepares the master time table as per the workload of each department and communicates to IQAC, students and all departments in advance. Due to impact of Covid-19, the online learning management system such as Google classrooms, Google Meet, Microsoft Teams, Zoom etc. learning platform are used for effective delivery of curriculum to the students. The internal examination like class tests, assignments, university final examination, and practicals are taken on online platform. The IQAC assured effective curriculum delivery through continuous monitoring. After the end of academic year, the syllabus completion report from each department is submitted to academic planning and monitoring committee. During the Covid-19 pandemic situation all the faculties have effectively conducted lectures and examination on online platforms like Microsoft Teams, Google Meet, and Zoom.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The academic calendar is very useful document, which

contains the tentative dates of: internal and external semester examinations, co-curricular and extra-curricular activities, end of term and vacation period, to guide the teachers and students.

- Dr. Babasaheb Ambedkar Marathwada University, Aurangabad uploads the annual calendar at the beginning of every academic year on its website with broad details of major academic events. In accordance with these details, our institution's academic calendar is prepared by Academic Planning Committee and IQAC.

- The institution has a vibrant culture of instilling inquisitiveness and scientific temper among the students through number of activities which are declared in advance to the students through the Academic Calendar. Institutional academic calendar is made available to all stakeholders at the institution website as well as, it is included in the prospectus.

- Academic Activities- The faculty and students get a lucid picture of the activity schedule and adhere to the calendar. It facilitates planned coverage of syllabus.

- Continuous Internal Evaluation (CIE) is carried out by objective as well as subjective manner of assessments. Different methods followed for CIE are assignment, quiz, open book test, tutorials, seminars, case studies etc.

- Co-curricular Activities-Activities such as Science Exhibitions, Educational Games, competitions, fests, field visits, study tours, guest lectures, industrial visits and Prize Distribution Ceremony are also planned and mentioned in the calendar.

- Extra-curricular Activities -Different sports and cultural events, Arts Circle activities and competitions, Yuva Saptah, Social gathering: Vividha ,Alumni Meet also have reserved slots in the academic calendar.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of	B. Any 3 of the above

the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

20

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Educational Institution, being a very important part of society; has a major role to play in handling cross cutting issues. As colleges are developing the youth of the country, our curriculum of some regular courses tries to address issues related to Environment, Sustainability, Gender and Professional Ethics while some value added courses aim to inculcate social, human values, thereby leading to the holistic development of students.

The curriculum of Commerce department try to raise the students general awareness on the ethical dilemmas at work place. It presents the concept of Corporate Social Responsibility and explore its relevance to ethical obligations and ethical ideals present in the relationship between employers and employees. College has also organized various personality development programs through placement cell to make a responsible and good

citizen of a nation.

Our NSS programs also handle different environment conservation activities

Political Science subject have a unit on 'Feminism' that emphasized on Gender and Gender equality.

Sociology department conducted various educational programs within the deprived classes of the society like 'Tribal Handicraft Exhibition', where tribal society is encouraged to sell their handmade articles and exhibit their talent.

our college has cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics integrated into the curriculum.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

595

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

309

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

247

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Most of the students admitted in our college are from rural areas. So, it needs to be classified them as slow learners and advance learners. At the beginning of academic year slow and advance learners are identified by various methods such as HSC marks, class tests, performance in previous university examination, and students' interaction in class. The college conducts remedial coaching for slow learners as per separate time table. The college teachers provide special programmes for advanced learners such as seminars, workshops, conference, field visits, study tours, essay competitions, etc. Our college has student mentoring system for both; slow and advanced learners. The main purpose of the system is to bridge the gap between the teacher and the student to maintain better environment in the college. A mentor is a full time teacher of the college. Each mentor is assigned a group of 20-22 students i.e. mentee. At the beginning of the academic year, mentor conducts a meeting with them and informs them about the regulations of the affiliating university.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
786	**30**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our college employed following methods to make learning effective.

Experiential learning: The students are motivated to participate in the activities like poster presentation, seminars, fermented food fair, etc. where they learn the things by doing on their own. The College focused on experiential teaching learning techniques through online mode due to Covid-19. In order to create awareness among students and have experiential learning, students participated in various extension activities such as Covid-19 Vaccination, AIDS Awareness Day, Blood Donation Camp, Road Safety Awareness, Farmers Suicide Survey etc. by following rules and guidelines of Covid-19 given from government time to time.

Participative learning: This is also effective learning method for students. The students get information by participating in the activities such as group discussions, project work, field visits, etc. In academic year 2020-21 due to Covid-19 pandemic the students were almost participated through online mode in essay competitions, seminars, national event celebration, birth anniversary celebration, etc.

Problem Solving Method: This method promotes critical thinking, creativity and scientific temperament. The students are expected to observe, understand, analyze and find solution that lead to a holistic understanding of the concept.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

During the latest academic year, the lockdown was deployed due to Covid-19. The faculties had conducted online lectures and examination by using online platforms like Microsoft Teams, Zoom, Google classroom, Google meet etc. The lectures were recorded by various software apps. Many teachers have their own YouTube channels where the teachers have prepared e-content on their subject topics and uploaded them on their YouTube channel and shared the links with their students on Google Classroom, WhatsApp group Telegram. Our faculties have prepared notes, PPTs, videos on the subject topics and created their weblinks and QR Codes and uploaded them on our college website and also shared them with the students. ICT enabled teaching methodologies are being used by all faculty members of our college. The college has ICT Facility in four classrooms. The college teachers effectively use ICT tools for effective teachinglearning on online platform as well as offline.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	[View File](#)
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has performed internal evaluation process as per the norms and guidelines of the parent university. Due to Covid-19 pandemic the Internal Examination was conducted in online mode through Google forms. Practical Viva Voce Exam. was taken through Zoom online platform. Some departments have adopted new techniques i.e. Google Classroom through which online assignments are given and evaluated. In addition to this, regular class tests are conducted. Department-wise seminars, PPT presentations, MCQ tests, home assignments, poster presentations, group discussions are arranged to promote curricular activities. The teachers after completing a unit take unit tests or make questionnaires for the students regarding the studied unit(s). In each semester college arranges a schedule of assignments to be given to all students in all courses. Within the curriculum of the university under CBCS (PG), the college has to arrange the internal assessment which covers 20 marks (10 marks in each paper). The marks here are given on the basis of internal examination, tutorial and percentage of attendance in the classes.

The marks obtained in this assessment are forwarded to the University to be added in the final result. Thus the college has made a continuous arrangement to engage the students towards their curriculum.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.guttecollege.com/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The internal examination grievances such as marks entry problem, absence, etc are firstly redressed by respective head of the departments. The internal assessment like assignment submission, class tests, seminars, projects, and practical viva voce exam. related problems are resolved at college level in respective departments. The problems related to student's internal marks or absentees due to problem in examination online portal are resolved by college examination officer and are communicated to university examination section immediately. The grievances related to external examination like absentee in

paper, wrong mark entry, hall ticket issue, mistake in name and subject are resolved by college examination officer. In lockdown due to Covid-19, the external theory examination question papers were set at the university level and the examination was conducted at college level. The question papers were sent from the university to the Principal/Examination Officer's mail. The Google Form links for university practical viva voce exam were created by examination cell and shared them to students as per the time table through respective head of the departments. All the problems related to online examination were solved by the IT Coordinators of the college especially appointed for the online examination.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college is affiliated to Dr. Babasaheb Ambedkar Marathwada University, Aurangabad and follows the curriculum prescribed by the university. The curriculum designed of each subject is outcome based. All Programme Outcomes (POs) and Course Outcomes (COs) have been displayed on college website for the information of various stakeholders. The Programme Outcomes and Course Outcomes are intimated to students and parents at the time of admission. During the first lecture teachers provide the Programme Outcomes and Course Outcomes and various opportunities after completion of the Programme. The feedback of various stakeholders such as students and teachers are taken every year about the curriculum and action taken report is prepared by IQAC and displayed on college website. The various activities related to Programme Outcomes like competitive examination guidance for students were conducted through online mode. This activity was conducted by competitive exam guidance cell.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The method employed for the evaluation of Programme Outcomes and Course Outcomes as follows. The evaluation is carried out through internal and external examination. The formative assessment process is carried out which includes unit tests, assignments, class tests, seminars, and projects. The academic progress of students is monitored by each teacher as well as head of the department. The summative assessment includes university theory examination and practical examination Attainment of Programme Outcomes includes employability and progression to higher education. After result declaration each department analyzes the results of the students and intimates them for the further improvement. The college organizes various extension activities through NSS to get outcomes like social awareness, skill development among students. The Programme Outcomes and Course Outcomes are evaluated through other methods such as performance in curricular and co-curricular activities. These activities include seminar, project, quiz competition, poster competition, essay, etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://guttecollege.com/programmeoutcomes/2020-21

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://guttecollege.com/list of programmes and appeared final year students/2020-21

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://guttecollge.com/SSS/2020-21

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIl

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

03

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

90

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

6

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

There is lack of awareness about health, cleanliness, and diseases among the social community and villagers due to ignorance. One of the objectives behind it is the holistic development of the students, to be aware of the social problems, to be sensitive about the society and to be socially aware. The college organizes various extension activities every academic year through NSS in neighborhood community for their empowerment and eliminating ignorance. The NSS collaboratively works with government body, non-government agency, and different departments of the college. It has greater impact on students and society. Our NSS unit and their volunteers actively participate in Blood Donation Camp, AIDS Awareness Campaign, Road safety Awareness, Hemoglobin testing camp, Covid-19 Safety Measures, Voters' Awareness Programme, Environment Awareness, Tree Plantation, etc. These activities made positive impact about social awareness, health awareness, community hygiene, social issues like gender disparity, etc. By participating in extension and outreach activities students develop social thinking, critical thinking, development of leadership, etc. These activities help them to become good citizens in society.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

NIL

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

200

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate infrastructure facilities such as classrooms, laboratories, auditorium, reading room in library, computer lab, girls' common room, ramps (for physically challenged students) with ICT facility to conduct lectures. The college has prepared online video lecture recording facility in computer lab during covid-19 Pandemic. The college has ICT tools facilities such as recording stand, mike, and white board. The college has broadband internet connectivity with 10 mbps speed. The library has one reading room with capacity of 50 students and 10 faculties. We have laboratories (Physics, Chemistry, Zoology, Botany, Math and Computer) which are fully equipped with instruments. The computer lab of the college has adequate computers with printer facility.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	http://www.guttecollege.com/academics/procedurespolicies.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- **Facilities for Cultural activities**

The cultural committee is established in the college for smooth conduct of programmes. The college has excellent auditorium hall with dimension 40 x 50 feet for cultural activities having 100 seating capacity. The college has sound system, mike and projector in auditorium for any event. Also, we have 'Open Air Theatre' facility for the conduct of cultural programmes. There is separate hall for yoga & meditation which is sometimes used for the celebration of birth and death anniversaries of national heroes, scientists, players, social activists, etc. The department of Physical Education is fully equipped with indoor games facilities such as Table Tennis, Carrom, and Chess. The outdoor facilities include Kabaddi, Volleyball, Long Jump Pit, Kho-Kho Ground, Running Track, Cricket Ground, Gymnasium. The Principal, the Director of Physical Education regularly motivate students for playing various games.

File Description	Documents
Upload any additional information	[View File]
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File]

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File]

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is the learning resource of college fully automated through library management system software (Cloud Based ERP CCMS). The college library is fully automated from the year 2019-20. The library management software consists of modules like Book Accession, OPAC, Catalogue, Administration, etc. The status of book can be easily found out. All books are equipped with bar-coding and accession is performed by library software. In library, sufficient computers with broadband internet connectivity are available. The library has collection of various reference books, text books, journals, magazines, and newspapers.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

35

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has upgraded internet connection bandwidth. In last academic year bandwidth of internet was 5 mbps speed. It has been upgraded in academic year 2020-21 from 30 mbps to 40 mbps. The high speed BSNL Internet Wi-Fi facilities are available for teachers, office staff, and students. Due to Covid-19 pandemic the lectures were conducted through online mode. So, for that purpose the internet speed has been upgraded for easily projection of video lecture to the students in online teaching learning process. In academic year 2020-21, the college has upgraded the IT facilities such as Internet bandwidth speed, website designing and development, teaching learning software i.e., computers, printers with scanner and photocopier.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

20

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 – 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a simple policy and mechanism for maintenance and upkeep of the infrastructural facilities. The Physical facilities are maintained by college administration with the

help of supervisors. Optimum working condition of all properties/ equipment's on campus is ensured. The principal confers the management for maintenance of buildings such as repairs, coloring internal roads etc. The management allocates the budget from the available financial resources. The college takes care for optimal allocation and utilization of the yearly budget for maintenance. • The college utilizes its physical infrastructure maximum by operational time table made for maximum use of utilization. Class rooms are cleaned by supportive staff. The principal and administrative office, ladies room, washrooms, common room, toilet etc. are cleaned on daily basis. • Sport facilities: The College has developed play grounds like Basketball, kabaddi, Khokho, Handball, cricket, etc. for games.

Laboratories: There are seven laboratories in the departments of Chemistry, Botany, Zoology, Physics, Computer, Geography etc. All the labs are well equipped with required scientific instruments. The college arrange providers and suppliers for the services of calibration and repairs of various equipment's in laboratories.

.• Library: The books are issued to the student and staff on their library cards. The library is open for 8 hrs. on all working days. Students and teachers can access books online with the help of SOUL software. INFLIBNET online portal is available for faculty.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	*View File*
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**No File Uploaded**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	*View File*

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	*View File*
Details of capability building and skills enhancement initiatives (Data Template)	*View File*

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`00`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**D. Any 1 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

As per the guidelines given in the new University Act of Maharashtra government Student Council elections were not held and hence Student Council was not formed. However, at institutional level, subjectwise associations/clubs were formed. The student representatives are nominated on various Academic and Administrative Committees of the Institution like Internal Quality Assurance Cell (IQAC), Anti Ragging Cell, Women Empowerment and Library committee, Cultural Committee, Sports Committee, NSS and NCC. Students attend meeting regularly but during the last year due to Covid-19 Pandemic students participated in the meetings virtually.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association has always been connected with the regular students, teachers and non teaching staff to exchange views on different aspects of the college and its development. The purpose of an association is to foster a spirit of loyalty and to promote the general welfare of our college. It exist to support the parent goals and to strengthen the ties between alumni, the community, and the parent organization. The Association contributes in academic, curricular and society outreach programmes conducted by the college. The meeting of executive body of Alumni Association is held once in a year. The executive body of alumni association discusses on various topics like overall development of the college, registration of new members in Alumni Association. The executive body of Alumni Association also discusses about arranging various programs in near future like fund raising programs/events, books donation, guidance to students. The students who completed the graduation from college are eligible to register as a member in alumni association.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision Statement:

We aim to be acknowleged as a college of first choice for excellent and accessible undergraduate education dedicated to serving its surrounding communities through intellectual, cultural, technological and professional contributions. We aspired to be known as an institution whose members share a passion for teaching and learning, an abiding commitment to innovative findings through research and creative activity and maintain a strong sense of responsibility and accountability towards society and the nation at large.

Mission Statement:

Our goal is to create and develop 'Modern' youth as responsible citizen with multidimensional personalities by inculcating among students a blending of cultural awareness, compassionate and progressive attitude, scientific insights and time-tested traditional values.

The college is governed by Jai Bhagwan Sevabhavi Sanstha, Dharmapuri, founded in the year 1999 by Shri. Shivajirao Gutte. Jai Bhagwan Sevabhavi Sanstha is headed by a dynamic leader. He takes keen interest in introducing challenging courses as per the demands of changing time. He motivates and encourages faculty members to undertake research activities and organize and participate in the activities which help to update the knowledge. The management, Principal of the college and faculty members work together for effective implementation of the policies. Qualified staff is appointed and best infrastructure is provided to impart quality educational facilities to the students.

An initiative was taken along with other lead colleges for forming a Cluster of IQAC Coordinators.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Management trust on decentralization and participative functioning of the College which may reflect in the following.

a) At the end of every academic year the Heads of different departments of the college prepare prospective workload for the next academic year on the basis of current student strength. The Head of the institution then seeks approval for the same from the management authorities. Recruitment procedure of additional staff is planned accordingly.

b) Admission committees are formed every year in order to smoothly conduct admission procedure of different courses and classes of different faculties. Senior faculty members along with office administrative staff members are included in the committee. Periodic meetings are arranged for proper coordination and sharing information. Committee members go through the rules of admissions and help students to select the proper subjects and course. They give the information to the students about career options and conduct the counseling session if required. They verify the admission form and provide guidance to the students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

At the beginning of academic year 2020-21, the action plan was prepared by IQAC under the guidance of Principal and approved

in the first IQAC meeting. We have prepared perspective plan and we work accordingly towards its fulfillment. We have started Certificate Course in Bio fertilizers, Yoga & Meditation. We have focused more on ICT based teaching learning this year due to Covid-19 Pandemic. Nearly all the departments have organized workshops, webinars, seminars and conferences through online platform due to Covid-19 pandemic. The quality research has been carried out by our faculties. Social activities have been carried out through our NSS and Cultural units. In academic year 2020-21 we have successfully conducted the various programmes in online/offline mode.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is governed by Jai Bhagwan Sevabhavi Sanstha, permanently affiliated to Dr Babasaheb Ambedkar Marathwada University Aurangbad. Administrative Setup: The Chairman of the governing body entrusted with the power of designing policies and taking decisions for smooth functioning of the college.

Internal Quality Assurance Cell (IQAC): The IQAC is considered as the think-tank of the college. It comprises of the Principal, Co-Ordinator and teachers. All academic, curricular, extra curricular, extension and developmental activities come under the purview of the IQAC.

Academic Administration: The Principal is assisted by Vice Principals followed by the Heads of the departments and faculty members. For official matters, the Registrar is assisted by the Senior and Junior Accountants, clerks, and support staff. At the department level, the organization includes Heads of departments, faculty members and non-teaching staff. The Librarian is the head of the Central Library and is assisted by the Assistant Librarian, Library clerks and library attendants. Academic Planning Committee chalks out a detailed Academic Calendar, the other committees work in perfect synchronization

for overall student development and qualitative and
quantitative growth of the institution. Recruitment of teachers
is carried out meticulously by screening of applications and
Interviews conducted by a panel of experts.

Promotional policies: Promotion of teachers is based on the
Career Advancement Scheme (CAS) of the UGC and Government of
Maharashtra. The promotion of nonteaching staff is carried out
as per the Government of Maharashtra norms

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination — A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The teaching staff is granted duty leave to participate in
various UGC-MHRDC sponsored courses such as Orientation
Programmes, Refresher Courses, Short Term Courses, FDP,
conferences, workshops, seminar etc. Teaching and non-teaching
staff is granted different types of leaves such as casual
leave, medical leave, and maternity leave as per the state

government, university statues and UGC norms. The indoor and outdoor sport facilities are provided for teaching and non-teaching staff. Teaching and non-teaching staff is provided financial assistance for college work, university official work, etc. The parking area is provided for all staff members vehicles. The college acknowledges the academic and non-academic achievements of teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File]()

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File]()

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Every academic year all faculty members maintain the record of their academic performance, co-curricular and extra-curricular activities through appraisal system. UGC norms are followed

while maintaining the record. The PBAS pro-formas with supporting documents are submitted to IQAC office at end of the academic year. The pro-formas are given by the UGC. It includes teaching, administrative work, ICTteaching-learning method, research publication, etc. The IQAC guides to fill up appraisal forms and monitors from time to time. IQAC evaluates the appraisal forms of all faculties. The performance appraisal system for non-teaching is carried out through Confidential Report. The confidential report is also taken from the teaching staff at the end of the academic year and is evaluated by the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

College has separate mechanism to ensure financial discipline. Parent society has created separate post "VISITOR" to monitor financial transactions. Each payment voucher is signed by accounts office, Principal and Visitor. Internal auditor checks whether all funds received from various funding agencies are utilized as per guidelines and utilization certificate is sent to respective agency. Report of internal audit is sent to parent society every six months. Internal auditor is changed every six months. External audit is done annually after completion of financial year. External auditor is also appointed by parent society. External auditor checks 1. Purchase register and dead stock register 2. Library records and accession register. 3. Receipts and payments College receives grants from University Grant Commission, Department of Science and Technology and other funding agencies. External auditor checks whether proper procedure is followed for utilization of grants as well as whether expenditure is allowed under particular head and its limit. Queries raised by auditor are duly clarified and no queries remain pending till date

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

College raises its funds through various resources such as fees from students, Salary grant received from government foe aided staff.Endowment Scholarships from alumni are also source of funds for college. Purchasing Committee takes decision of purchase of capital equipments. Well defined procedure is followed for purchases. Committee reviews quotations given by vendors thoroughly and final decision is taken on the basis of comparative analysis. College has building committee which authorizes infrastructure development or creation of permanent structure at campus. Every year budget is prepared taking into consideration requirements of each department, office and various committees. Budget is presented before parent society and approved by same. Utilization of budgeted amount is closely monitored. Special permission is required for non-budgeted expenditure

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the institution is constantly working on the quality improvement in various areas. Under the aegis of IQAC the Academic Planning Committee prepares a detailed academic plan for each academic year and ensures optimum utilization of the available infrastructure. Academic Calendar is prepared and uploaded on the institutional website.

Practice-1 : e-governance IQAC has focused on the implementation of e-governance in the areas like Planning, Administration, Finance and Accounts, Admission Process, Examination and Evaluation. All computers of the college are connected through LAN. The information and details provided in all respective folders on this server are later procured for many official purposes like drafting of magazine reports, annual reports, higher education reports, submission of AQAR and preparation of SSR etc.

Practice-2 : Human Resource Development IQAC initiates Capacity Buidig Programmes for teaching and administrative staff throughout the year. For teaching faculty efforts are taken for enhancing knowledge from domain area. Awareness about research based padagogies is generated thorough workshops and interactive discussions. IQAC tries to involve extra mural support by roping in professional bodies for MoUs.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and

recorded the incremental improvement in various activities

The college has a functional IQAC setup as per norms that includes Teacher Representatives, Members from Management, a representative of Administrative Staff, one nominee each from Local Society, Students, Alumni, Employers, Industry and Parent. IQAC has constituted a feedback committee which seeks feedback regularly from all stakeholders. Based on the feedback an action is taken in the form of a communication to the concerned teachers and the teachers are suggested to conduct bridge courses, add-on courses and remedial courses and to use ICT based teaching methods to improve the teaching learning process. IQAC organises departmental presentations and discussion sessions to share and exchange the various teaching methodologies adopted. IQAC also organises training sessions for defining learning outcomes and also for its attainment. Every teacher is expected to submit a work done report periodically on teaching learning process and co-curricular and extracurricular activity. Every year teacher is expected to fill annual Performance Based Appraisal Form which IQAC scrutinises for API verification

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has organized webinar on occasion of International Women's Day on 8th March 2021 through online platform Zoom. The programme arrangement was done by Women Empowerment Committee of college. For this programme Dr. Mrs. Munde S.D. and Mrs. Jayabhaye S.D. had given speech on women empowerment. She talked on 'Inclusion of Women in Economic and Social Development for Gender just Society'. Total 50 students participated in the programme. She had focused on 'Women in Leadership: Local to Global'. She has stressed on how women have been denied the leadership in all areas of life since ages and how women also have leadership qualities which can be seen in different key positions occupied by women all over the world. She also talked about the basic rules that men should know and how they can protect their beloved ones. Girls got inspired by the lecture, and they also got detailed understanding regarding the topic. Thus, our motto to undertake co-curricular activities regarding the gender equity and sensitization got fulfilled. Specific facilities provided to girl students:

Safety and Security:

The college has installed CCTV cameras in college premises in various places.

The helpline numbers for assistance are displayed in college premises for girls

Common Room facility:

The college has one common room facility for girls/ladies

Counseling:

The college has separate Women Empowerment Committee

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Eco Club of the college organised a lecture for environmental consciousness and sustainable development. - Three tree plantation programmes at our college and nearby villages were also organised. NSS unit organized Tree plantation in the Adopted village and college campus.

Solid waste management: In this regard institution segregates degradable waste like plant leaves and non-degradable waste like paper/plastic waste. Biodegradable waste is utilized in

the small vermi-compost plant and microbiological degradation pits in the institution with production capability of 35-40 Kg of compost manure.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

As per the norms and directions of the government, the college regulates the admission process of the students. Institute facilitates admission to the students of all castes and religious diverse groups. Institute has 480 seats available for admissions in B.Sc.,B.A.& B.Com The seats are allotted in different categories such as OPEN, OBC, SC, ST, etc. as per government reservation policy. All the admitted students belong to different communities, classes and socio-economic groups. The Institute maintains Hindu- Muslim harmony. All the discriminatory practices based on social and economic diversities are prohibited in the institute. In all the programs which are being celebrated and organized in the college there is participation of students from different socio-economic classes. Institute is also intolerant towards gender-based discrimination. And thus, institute stands tall in providing an all-inclusive environment. The college has established different cells that look after the issues, needs and problems of students. The main objective of these cells is holistic development of the students irrespective of class, caste, gender, and religion.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institute celebrated the Constitution Day on 26th November 2020. This programme was a collaborative initiative of NSS and Late Shankarrao Gutte Gramin ACS College. In this event, all staff members along with students read the Preamble of the Constitution. The programme was guided by the Principal Dr.Holambe T.L. The Institute also celebrated International Human Rights Day. This programme was a joint activity of NSS. The event was celebrated on 10th December 2020. In this program Principal Dr. Holambe T.L mentioned that India is one of the largest democracies in the world. The Voting Awareness Program was organized by the NSS Unit of the College on the occasion of National Voters Day on 25th January 2021 to increase the turnout of votes in the elections. Voting is the first duty of every citizen to strengthen democracy. To increase the importance of voting percentage of the college students who have completed eighteen years as well, the rally was organized in the village under the guidance of Dr.Holambe T.L. In addition, a poster competition was organized by NSS for the college students on the occasion of National Voters Day. To inculcate the constitutional values among college students the university has introduced the paper of 'Constitution of India' from the last academic year, 2020-21.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The IQAC prepares academic and event calendar at the beginning of academic year. The college has celebrated different days as per event calendar of the college. The different days had been celebrated in offline/online mode even through Covid-19 pandemic. The college has celebrated days such as Teachers Day, Ozone Day, Blood Donation Day, Mahatma Gandhi Birth Anniversary, National Integration Day, Anti-Poverty Day, Jagdish Chandra Bose Birth Anniversary, AIDS Day, Mahaparinirvaan Din, International Biodiversity Day, Savitribai Phule Birth Anniversary, National Voters Day, Republic Day, Anti-Leprosy Day, Shiv Jayanti, Marathi Bhasha Divas, National Science Day, Women's Day, World Water Day, World Health Day, World Environment Day, Jijau Saheb and Swami Vivekanand Jayanti, Independence Day, National Sport Day, Swami Ramanand Teerth Birth and Death Anniversary, Marathwada Mukti-Din, University Foundation Day, University Namvistaar Din, etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC

format provided in the Manual.

Competitive Examination Guidance Centre.: To provide academic facilities to the students aspiring for civil service examinations. To develop good administrators. To make them competent to attend competitive exams. To create awareness among students about their social and civil responsibilities. To help learners make appropriate and realistic career choices and career direction. To conduct competitive exam at college level.

Blood Donation camp: Blood donation is one of the most significant contribution that a person can make towards the society.

Tree plantation:

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Strengths:- 1. B. Sc. admissions are on merit basis. 2. Teachers are well qualified and devoted. They are actively involved in research activity. 3. To facilitate the Student and Teachers in their learning Library is equipped with number of books and journals. 4. The library is semi-automated and provided with internet facility. 5. NSS Unit for 200 students with Two PO is functional in the college. 6. Remote Access and N-list is available in the collage. 7. Playgrounds are available in the campus. 8. Ph.D. Guidance is given in Maths, Botany and Zoology. 9. Science Laboratories are well equipped with the support of financial assistance by UGC. 10. Our college takes pride in initiating Teacher evaluation by students from current academic session i.e. 2017-18. 14. Language laboratory is available in the College. 15. Parent Scheme is introduced for needy Student under Teacher-Socio-Responsibility. **Weaknesses:-** 1. College does not have Hostel facility. 2. Lack of modern classroom facilities. **Opportunities:** - 1. The institution is in rural area. 2. Strategic priorities and initiatives to enhance faculty

excellence. 3. Enhancement of research activities. 4. To create a model institution catering quality education to the students in the rural area. Threats: - 1. If the college does not get proper infrastructure the good students can move to district level colleges. 2. Competitive ability may decline if student does not get proper facilities. 3. Improving employability of graduates may decline if student does not get proper guidance. 4. Learning outcome of the students may decline if student does not get proper facilities.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

To promote faculty for taking up more Major and Minor Research Projects to different funding agencies. Organizing National Seminar by CSIR and UGC Sponsored, Alumni Association meet and registration. To apply for Ph.D. Guideship and Research Centres. Participation in NIRF. Organizing different faculty development programs. Organizing different trainings for teaching and non teaching staff. Tie up with more professional institutional bodies. To have more collaborations with leading industries. To have high standards in Research. To improve placement ratio with the help of alumni. To develop parking for students. To develop a cricket net practice ground. To develop running track